



TENPIN BOWLING AUSTRALIA (SA Division) Inc.

SPONSORSHIP COMMITTEE CHARTER

1. Statement of Purpose

The purpose of the Sponsorship Committee of the Board of Directors (the Board) is to provide assistance to the Board in maximising the sponsorship opportunities available to Tenpin Bowling Australia (SA Division) Inc (Tenpin SA) and ensuring that existing sponsors are properly managed in accordance with contractual arrangements.

In performing its duties, the Committee will maintain effective working relationships with the Board, management and sponsors.

2. Membership

Membership of the Sponsorship Committee will be as follows:

Representing the Board of Tenpin SA:

- At least 3 directors, with one of these being the chair of the Committee.

Representing Management (by invitation)

- State Manager

A maximum of 2 external persons may also be invited as a member of the Committee.

The Chairman of the Committee shall be selected by the Board on an annual basis

3. Duties of the Sponsorship Committee

- Maximise sponsorship income to Tenpin SA on an ongoing basis,
- Oversee the preparation of a Sponsorship package to present to potential sponsors,
- Identify potential new sponsors for Tenpin SA and oversee the initial approach to these potential sponsors,
- Ensure that sponsors are properly managed in accordance with contractual arrangements,
- Oversee the preparation of the annual sponsorship budget.

4. Frequency of Meetings

Meetings shall be at least quarterly or as required for specific issues arising as determined by the chair. A meeting schedule is to be set at the beginning of the year having regard to the Board meeting schedule and key dates for sponsorship.

5. Quorum

A quorum is constituted where at least 2 board members of Tenpin SA are present.

6. Code of Conduct

Tenpin SA is committed to delivering excellent programs and services to members and to foster an ethical and transparent culture. To this end, Tenpin SA has established a Code of Conduct for board and sub-committees, which is designed to ensure that high standards of corporate and individual behaviour are observed by the Board and all sub-committees.

The Code of Conduct requires that Tenpin SA Board and Committee members will

- Be honest
- Allow others to speak their views
- Always act appropriately
- Be open to new ideas
- Maintain solidarity and confidentiality
- Act with integrity
- Actively participate
- Act in the best interests of Tenpin SA, avoid conflicts of interest between their personal interests and those of Tenpin SA and its members.
- Not take advantage of opportunities arising from their position for personal gain or in competition with Tenpin SA.

7. Charter Review

The Board will regularly review the terms of this charter to ensure they remain consistent with the Board's objectives and responsibilities and relevant standards of governance.